

Company Description

Commercial Capital Advisors (CommCap) is an innovative full-service commercial mortgage banking firm with offices in Henderson (Las Vegas) and Reno, Nevada. With a definitive vision, strong corporate values, and a fierce competitive spirit, CommCap grew into Nevada's largest commercial mortgage banking firm.

Mission for Commercial Analyst

CommCap is seeking an exceptional professional interested in the Commercial Real Estate Finance Industry. The Real Estate Analyst serves a vital role in the entire debt placement process and will be exposed to all facets of commercial real estate. An analyst with superior skills or existing commercial real estate experience will have the opportunity to quickly advance within the firm.

Position Expectations and Outcomes for Year 1:

Months 1-3 (learning, basic analytical work)

- Transpose provided rent roll and operating statements into underwriting model
- Compile and package collateral material (maps, aerials, photos, market data)
- Enter inspection data into lender report
- Manage client, lender, and underwriting databases
- Participate in marketing efforts

Months 3-9 (learning, moving into underwriting)

- Normalize cashflows and identify variances
- Coordinate and complete physical and financial inspections
- Assist in the loan closing process
- Assist in marketing campaigns (emails, letters, trade functions, and promotional events)

Months 9-12 (learning, intermediate underwriting and closing)

- Develop underwriting scenarios
- Complete lender submission package
- Submit annual physical and financial reviews
- Collect, create, review, and submit closing items
- Coordinate, collect, and review third party reports
- Attend industry functions representing CommCap
- Actively seek new marketing opportunities

Core Values for all CommCap Team Members

- Character: Doing what is right even if no one is watching. Integrity is an expectation.
- Collaboration: Promoting the sharing of knowledge and experience to foster discovery. A collaborative workplace is our competitive advantage. Everyone is a teacher and student.
- Attitude: A commitment to create healthy and enriching environments. If you cannot find joy in your career, CommCap is not the right company for you.

Education:

Bachelor's Degree in Economics, Marketing, Real Estate, Finance, Business or Accounting